

Judging

To have input from judges, you will need:

- I. To specify criteria
- II. Add judges

Follow these simple steps:

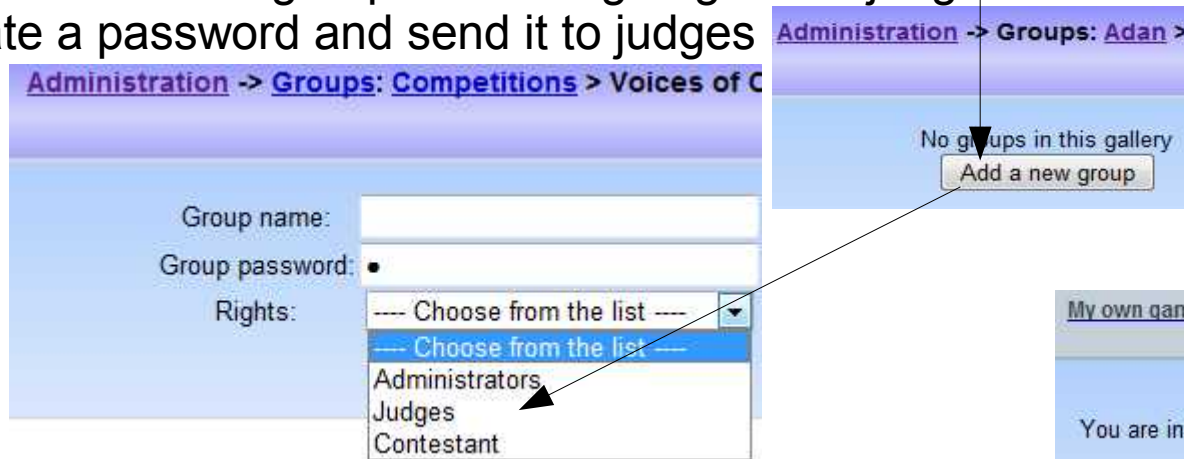
I. To specify criteria for judging

1. Go to Administration- Judging
2. Type the criterion, such as: content, originality, etc. and click “Add a new criterion” button. You can add as many criteria as you wish.



II. Adding judges is simple, but requires actions from the administrator of the competition and the judge:

1. Administrator: go to the Administration menu and choose groups
2. Click “Add a new group” and assign rights for judges
3. Create a password and send it to judges



4. Judge: sign in to your account, go to My domains, type the password, and click “Join the group” button. You will be added to the list of judges



5. Administrator: to approve the judge go to Administration – Groups
6. Click “Chose from the list” and add the judge

